



TOUR BOOKING FORM

GUEST NAME

	LAST NAME	FIRST NAME	GENDER	DATE OF BIRTH (DD/MM/YYYY)
1			M / F	
2			M / F	
3			M / F	
4			M / F	
5			M / F	
6			M / F	
7			M / F	

TOUR (* Please indicate room type if accommodation is needed.)

TOUR NAME/CODE	DATE	PICK UP HOTEL	ROOM TYPE
			SGL/TWN/TRP/Japanese
			SGL/TWN/TRP/Japanese
			SGL/TWN/TRP/Japanese
			SGL/TWN/TRP/Japanese
			SGL/TWN/TRP/Japanese

SPECIAL REQUEST: _____

APPLICANT DETAILS

Applicant					
Address					
E-mail					
Contact No.	HOME		MOBILE		FAX
Flight details	Dep from Singapore	Flight No.		Flight Date	
	Dep from Japan	Flight No.		Flight Date	

DEPOSIT

WE REQUIRE 15% OF TOUR AMOUNT AS DEPOSIT FOR BOOKING CONFIRMATION.

PAYMENT (* A credit card surcharge of 3.5% will apply)
 CREDIT CARD CASH (PAYMENT AT NTA OFFICE) BANK CHEQUE
 NETS

CREDIT CARD DETAILS

CARD TYPE	VISA / MASTER / JCB	CARD HOLDER'S NAME	
CARD No.		EXPIRY DATE (MM/YYYY)	

COLLECTION FOR TOUR VOUCHER
 PICK UP AT NTA TRAVEL SINGAPORE OFFICE
 SEND BY E-MAIL
 SEND BY FAX

CANCELLATION CHARGES

22 OR MORE DAYS PRIOR TO DEPARTURE	10% OF EACH TOUR PRICE
15-21 DAYS PRIOR TO DEPARTURE	25% OF EACH TOUR PRICE
7-14 DAYS PRIOR TO DEPARTURE	50% OF EACH TOUR PRICE
LESS THAN 7 DAYS PRIOR TO DEPARTURE	100% OF EACH TOUR BOOKING (eg. NO REFUND)

I hereby agree with the terms and conditions stated above.

NAME / SIGNATURE: _____ / _____ DATE: _____